

**Davis Drive Middle School  
School Improvement Team Agenda  
Monday, September 10, 2018 – 3:15 p.m. Room 107**

3:15	Welcome & Call to Order .....	Charlene Gatewood
3:20	Kick Off Review .....	Rick Williams, Principal
3:30	Key Indicators &Collecting Possible Artifacts.....	Suzanna Beamish
3:45	Value Activities & Pictures .....	SIT Members
3:50	Review BYOD .....	Carmen Brennan

## Meeting Notes:

The SIT meeting began promptly at 3:15 with a welcome and call to order by Mrs. Gatewood, chair. Meeting norms were discussed and approved by the team. The norms are start on time, end on time, cell phones on vibrate, and use clear respectful communication.

Mr. Williams discussed the new SIT process that has been put in place this year and how it will be new for all of us. He wants us to take our time and make sure that we engage fully in the process for each key indicator.

Suzanna gave us the two indicators that we will be working on this year: A1:07) ALL teachers employ effective classroom management and reinforce classroom rules & procedures by positively teaching them and A2.04) Instructional teams develop standards-aligned nits of instruction for each subject and grade level. Possible artifacts were discussed for each indicator.

Ms. Bradian and Mrs. Winans shared how they came up with class values by allowing students to buy-in, creating values that were important to them. A suggestion was made to walk around classrooms to see what other teachers have done.

Ms. Brennan reviewed BYOD procedures and making an effort to get all forms back from students for BYOD by September 28<sup>th</sup> deadline. Verification of this form has been put in power teacher for staff use.

The meeting ended at 4:05pm.

SIT Members Present: Beamish, Bradian, Brennan, Cooper, Everitt, Farrell, Forgione, Ganoe, Gatewood, McBride, Miller, Resua, Aariz Khan, student, Williams, Winans, Yaeger